

# Dance Station Help Manual

## Quick Overview:-

Evolution Dance Station™ is a realtime dance music-production package which allows the user to mix their own tunes, live, using a 25 note keyboard to trigger high quality audio dance loops.

Audio Dance loops can be imported into the program from CD-ROM, Hard Disk or Floppy disk. The Dance Station CD-ROM includes 1000 “ready-to-mix” professionally looped samples which will transform your PC into your very own “Hit Factory”! Each sample may be assigned to one of 25 keys on a graphical screen keyboard. Playback of samples will be polyphonic so that up to 25 keys may be pressed at the same time (hardware dependent). This means you can create wicked mixes absolutely live.

Transport controls in the main screen will allow users to record their composition. The results will be displayed in an editing screen. The editing screen allows you to move samples around the screen, copy loops, change sample volume levels etc.

## Key Features

- Get in the mix with over 1000 CD quality stereo samples
- Dance Station software, playback up to 25 samples simultaneously
- Mix, produce and save your own dance tracks
- Awesome graphics with state of the art real-time controls
- Unique hands-on mixing using the Dance Station keyboard
- Change the pitch of a sample in real-time with pitchbend wheel
- Drag new samples to the on-screen keyboard while in the mix
- Loop and hold samples
- Use your own samples or add samples from other extensive libraries (wav format)
- Editing window for easy post production work
- Quick Start Guide
- Online Help
- Exclusive Dance Station Web Site

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Dance Station is an Evolution Electronics production.  
Dance Station was programmed by Stephen J. Mellin.  
Help Text by Rhun Roberts

## Readme file

Please check the disk for a file called README.WRI. This will list any changes made to the program after the manual was printed.

## **Updating your Software**

To update your software to the latest version visit our web site on <http://www.evolution.co.uk>. Here you will find patches exclusively for Evolution own brand products. Simply download the free updates, run the patch.exe files and quickly update your software. Check out also the Excellent Dance Station Web site [www.dancestation.com](http://www.dancestation.com) to swap song files with fellow Dance Music Enthusiasts.

## **Technical support**

Evolution Electronics offers free technical support for registered Dance Station users. If you have a problem, before contacting Technical Support please read the relevant section of the on-line help. A list of frequently asked questions (FAQs) is also on disk which may solve numerous queries.

If you still need technical assistance, please have the following information to hand:

OPERATING SYSTEM :e.g. Win 95/Win98

HARDWARE PLATFORM: e.g. IBM PC

CPU: e.g. Pentium

CPU SPEED: e.g. 133 MHz

RAM: e.g. 32 MB

SOUNDCARD:

Technical Support can be contacted:

Between 0900 and 1700 UK Time

Evolution Electronics Ltd,  
8 Church Square,  
Leighton Buzzard,  
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LU7 7AE.  
United Kingdom

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Support E-Mail : [support@evolution.co.uk](mailto:support@evolution.co.uk)

Sales E-Mail : [sales@evolution.co.uk](mailto:sales@evolution.co.uk)

<http://www.evolution.co.uk>

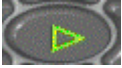
<http://www.dancestation.com>

International :

Tel: +44 1525 372621

Fax: +44 1525 383228

## Transport Controls



**Play** Press this button to start the playback of your song.



**Stop** Press this button to stop the playback of your song. A double click on the Stop button using the left mouse button will rewind the song to the start. This is a fast way of returning to zero.



**Fast Forward Button** Press this button if you want to jump to any location further into the song. It works the same way as the controls on a conventional tape player. Please note that after pressing the fast forward button you might not hear the music being played back immediately, but rather from the start of the next bar (whenever a sample is triggered).



**Rewind** Press this button to rewind the song. Pressing the “Home” key on your PC keyboard will rewind the song to the start position.



**Record** The Record button allows you to record your live mix and store it as a song on your hard disk. To start a recording, press the Red record button. To end a recording, press the stop button. When the record button is pressed, the program will enter “stand-by” mode and will not start recording until you play a note on your keyboard. There is also an option in the Preferences menu to get a count-in for your recording. If this is selected you’ll get a 4 beat count-in before the play position starts moving across the screen. Whilst the record button is pressed, all samples triggered from the MIDI keyboard will be recorded to the edit window. When stop is pressed to end the recording, all samples will be displayed on the screen.

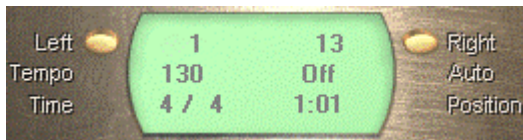
The record feature works in 2 modes:-

### **Replace or Overdub**

**Replace Mode** When this mode is selected, playing samples when in record mode will overwrite any information you’ve already recorded. You cannot retrieve the original information when Replace mode has been selected.

**Overdub Mode** This is the most useful Record mode as it allows you to layer samples during subsequent recordings. This means you can lay down, say, your drum track during your first recording, rewind to the start and build up your track bit by bit by adding more loops during each recording.

## Controls



This is the main display area and is the section that displays all relevant information about the current play position, the time signature and the left and right loop markers etc...

From Top left, clockwise,

**Left** The number adjacent to the Left button represents the bar position of the left marker. When in loop mode, the left marker sets the start point of the loop. You can increase / decrease the value respectively by clicking with the right and left mouse buttons. To set the left marker position, click on the button marked to the right of “Left” as the track is playing. This sets the left marker position to the play position at that particular instant.

You can jump from anywhere in the song to the left marker position by pressing the “L” key on your PC keyboard

**Right** This works in the same way as the Left marker button. This sets the right marker position and when loop mode is on, sets the end point of the loop. When the play position reaches this marker position in loop mode, it jumps back to the left marker position.

**Auto** Clicking in this section with the left or right mouse buttons toggles between three possible options. These options decide what happens to the play position when the stop button is pressed during playback of a song.

Off If set to “Off”, pressing stop will leave the play position where it is so you can start from that position next time your press play. This is the most common setting and is the default option.

Zero If set to “Zero”, pressing stop will return the play position to the start of the song. This is quite convenient if you know you always want to start from the beginning every time.

Last Start If “Last Start” is selected, pressing stop will move the play position to the previous start position. For example, if you start playback from bar 4, and play through to bar 10. Pressing Stop will take the play position back to bar 4. If you fast forward the track to bar 6 and press play, this will be the start position the next time you press stop. Easy isn’t it??!

**Position** Displays the current play position in units of Bars and beats. You can increase or decrease the play position value by clicking on the units with the left or right mouse buttons. The Position indicator increases as a track is playing.

**Time** Displays the current time signature. Basically, this tells you how many beats there are to each bar. If it says 4/4, it means there are 4 beats to one bar (your typical “4 on the floor” beat). If it says 3/4, it means there are 3 beats to each bar (as you would hear in a Waltz). As all the loops in our collection are in 4/4, setting the time signature to 3/4 could create some very strange results!

You can adjust the time signature by clicking on the values using the left and right mouse buttons. The default value is 4/4 and only applies when a track is playing.

**Tempo** The Tempo value is only relevant when playing back songs and has no effect when performing a live mix (unrecorded). You should find out what the BPM value is for the samples you are using, and set the tempo value to be the same before you start any recordings. Otherwise you could end up with samples being triggered at the wrong position. Please note that if you increase the tempo during the playback of a track, it won’t speed up the samples you are playing, but will merely trigger them at a faster rate. As soon as you grasp this concept, you’ll understand the association between the preset sample BPM and the song tempo.

You can increase / decrease the tempo value by clicking on the tempo with the right and left mouse buttons respectively. The tempo range is between 1 and 999 !

## Key Parameters



Each of the 25 keys in Dance Station has 8 parameters associated with it.

From Left to Right these include:-



**Pitch** This allows you to specify a change in pitch (frequency) of any sample. The Pitch will range between +12 and -12 semitones. There are 12 semitones in one octave (each key is one semitone apart). The amount of Pitch change is displayed in the top left hand window.

To change the Pitch value, just click on the rotary control with your left mouse button and move your mouse up or down to increase / decrease the pitch. To return the Pitch control to the default position, click on the dial with the right mouse button.

If you change the pitch of a sample, you have to bear in mind that it will also affect the speed at which the sample is played back as the pitch is directly related to the frequency of the audio sample. So, altering the pitch of the drums will speed up or slow down the rhythm depending on which way you adjust the pitch. Sometimes this can work well if you speed up a 100 BPM drum loop up, say 9 semitones and you end up with a jungle rhythm!

Pitch is set to 0 by default and will play back the sample at the original tempo and pitch.



**Fine tuning** As well as assigning a pitch change in semitones to each of the 25 keys, you can also fine tune each sample to within 100<sup>th</sup> of a semitone. Each of these steps is called 1 cent, therefore, each key can be fine-tuned to either +50 or -50 cents. The value will be displayed in the top left hand window.

*Fine tune* allows you to tweak samples so they are exactly in tune with each other. It can also be used to alter the playback tempo slightly to create wacky effects. You could even detune two identical samples to give a chorusing effect - great when combined with a wide Panning effect!

To change the Fine Pitch value, just click on the rotary control with your left mouse button and move your mouse up or down to increase / decrease the pitch.

The Fine tune value is set to 0 by default. To return the Fine Pitch control to the default position, click on the dial with the right mouse button.



**Bend** The Bend button specifies whether or not a key responds to the pitch bend wheel of the Evolution MIDI keyboard. When the button is ON, playing a key and moving the pitch bend wheel up or down will speed up or slow down the sample being played. Just as a DJ kills a track at the end of a set, you can create the same effect by moving the Pitch bend button all the way down. Takes time to master...but is an essential tool for the more experienced DJ !

The Bend button is off by default.

Shortcut Key "F3"



**Loop** When a key has the Loop button enabled, the sample will repeat over and over again whilst the key is held down. All the samples supplied with Dance Station have been carefully edited which means they all loop without any glitches. This means you can hold down keys for the duration of the song and know that the tempo will remain constant all the way through. Unless you want to trigger a drum loop every bar, it is recommended to have loop mode turned on for keys assigned to playing drums. Makes live mixing so much easier!

Shortcut Key "F4"



**Key Number** The key number section tells you which of the 25 keys is currently selected. The keys are numbered from 1 to 25 from note C2 to note C4 respectively. You can increase / decrease the key number by clicking on the value in the window using the right and left mouse buttons respectively. The key number will automatically update whenever a different key is pressed. (This only applies if the 'Auto Key Tracking' Preferences switch is on)

Each key on the screen keyboard has above it a Key Selector (used for setting up all the parameters). This turns green whenever a key is pressed. The Key number always matches up with the green key selector.



**Velocity** The MK-125 Dance Station keyboard is velocity sensitive which means the harder you hit the keys, the louder the samples are played. You can specify using the Velocity button if the samples respond to various key velocities. The default velocity in the Preferences menu determines the velocity generated by the screen keyboard and the velocity given to a newly drawn note in the Piano Roll. If the Velo switch for a key is off, the sample plays with maximum velocity]

There *is* a difference between Velocity and Volume. You will see this later when we look at the Volume control.

Shortcut Key “F5”



**Mute** When you're in the mix and you've got a few tracks pumping away, you can press the mute button to temporarily silence a track. This is handy when you want to quickly flick through each sample and see how the mix sounds with each of them dropped out.

Shortcut Key “F6”



**Volume** Use the Volume control to alter the output level of each key. Each key can have its own unique volume level so you can balance up your samples against each other. To change the Volume level, just click on the rotary control with your left mouse button and move your mouse up or down to increase / decrease the volume level.

To return the control to its default position (maximum) just click on the control with the right mouse button.

When a key is set to be velocity sensitive, the Volume control will act as the overall volume level for that key. The velocity of the sample will be proportional to the overall volume level set for that key. The loudest possible sample you could play would therefore have the volume set to maximum and the velocity sensitivity turned off.



**Pan** The rotary Pan control is used to set the panoramic position of the sample in the stereo field. Rotated all the way to the right, this will make the sound come from your right speaker whereas a full rotation to the left will play back the sample from your left speaker. You can set the Pan position anywhere between the extreme left and right positions.

You can create a cool effect when you assign the same sample, say a vocal line, and pan each track hard left and right respectively. If you detuned one of them using the fine pitch option you can create a very wide stereo effect.

To return the Pan control to the default position (panned centrally), just click on the control with the right mouse button.



**Nudge Right.** Click on this button with the left mouse button to nudge the key selector one step to the right. If you click and hold the button down it will quickly step through each key allowing you to jump to various keys relatively quickly. A **nudge left** button is situated to the left of the key parameters and is used to step through the keys from right to left.

Short Cut Key “F8”



**Hold Button** The Hold button is to be found on the bottom left hand corner of the screen and is related to the key parameters. Each key can have the Hold feature enabled or disabled. The Hold button allows you to take your finger off a key but keeps on “pumping-out” the sample.

To enable the hold button for a key, first select a key by clicking on it using your MIDI keyboard or by clicking on a note on the screen keyboard using your left mouse button. Secondly, click on the Hold button until the button is pressed in. A small red light appears on the Hold button when it’s active. After the Hold button has been pressed you can take your finger off the key and it will stay red and keep playing the sample until either

- a) the same key is struck again.
- b) the Hold button is turned off.
- c) Loop mode is turned off for that key.

The Hold button will work in realtime which means you can press the button whilst you’re live in the mix. A short cut key for Hold is the “F2” button.

Use the Hold button to free up some your fingers when you’ve got a whole bunch of samples on the go at the same time!!



**Edit Button** The Edit button will open up the Edit Window. The edit window takes the place of the wave list window at the top of the main screen. You can click on the Edit window either when a track is playing or when it is stopped to view the song information. There’s more about the powerful edit window later on. Shortcut key “e”

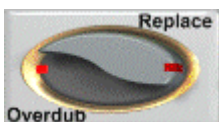


**Audition Play / Stop** The Audition Play and Stop buttons are used to audition wave files from the wave window before you assign them to the keyboard. To listen to a wave file, simply press the play button. The wave file currently highlighted will play and will loop indefinitely.



To stop auditioning the sample, press the stop button. Both Play and Stop segments have a red indicator to tell you whether the audition mode is active or not. Whilst in Audition mode, the CD at the top right hand corner of the screen will rotate. You’ll also notice the cones in the speaker section of the window start pumping away to indicate that music is playing.

To audition a wave file, click on the Play button with your left mouse button. Shortcut Key “a”



### **Replace / Overdub**

**Replace Mode** When this mode is selected, playing samples when in record mode will overwrite any information you’ve already recorded. You cannot retrieve the original information when Replace mode has been selected.

**Overdub Mode** This is the most useful Record mode as it allows you to layer samples during subsequent recordings. This means you can lay down , say, your drum track during your first recording, rewind to the start, and build up your track bit by bit by adding more loops during each recording.

Shortcut Key “o”.





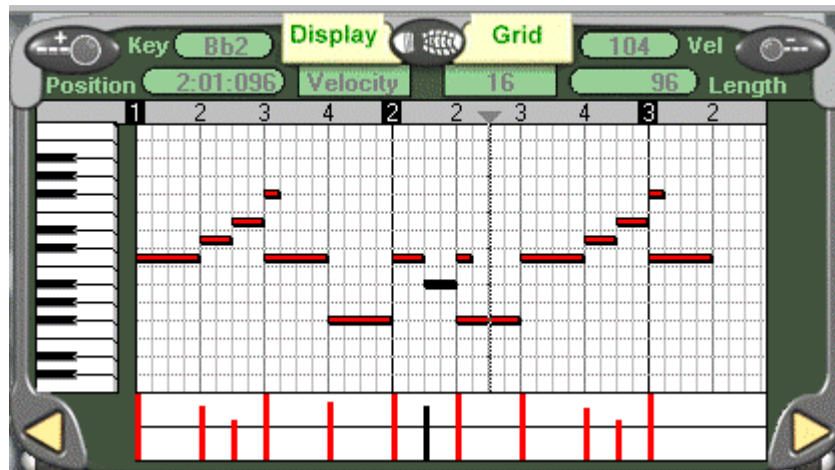
**Cycle** The cycle button operates when playing back a song file. When cycle is enabled, the song will repeat between the left and right marker positions. This is really handy if you're working on a certain part of your track which you want to get just right. All you do is set cycle mode on, enter overdub mode and just keep adding material to your mix as you record.  
Shortcut Key "c"



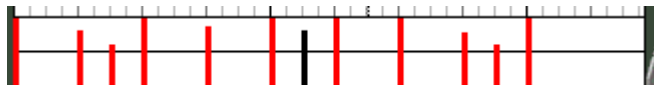
**Metronome** The metronome feature may be used when recording a new track and you need a click track to help you with the rhythm. To enable the metronome mode, click on the small metronome button with your left mouse button. There are numerous options available in the Preferences menu that allow you to customize the metronome settings to suit your own needs.  
Shortcut Key "m"



## The Edit Window



The Edit window (short cut key “e”) is where all the fun editing stuff takes place. The edit window displays all the recorded samples as rectangular blocks on a grid, against a keyboard down the left which indicates the key played.



The lower part of the window, the **Velocity display**, initially shows the velocity information associated with each sample

but can also display pitch bend information. The velocity display area uses a graphical method of displaying useful information and is therefore very straightforward and easy to use.

By selecting the cross hair tool on the right mouse button tool options, you can draw across the vertical bars in the Velocity display area to alter the values. There’s more on this in the **Mouse Tools** section.



### Horizontal Zoom In and Out

The Magnifying glasses (Zoom In and Out buttons ) allow you to home in on a specific area of music you’re currently working on. If you hold the Control Key, a single click on a zoom button will set the zoom to its furthest extent.



### Grid Selector

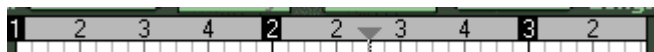
This sets the resolution of the Sample Display area (spacing between the grid lines) and is used for the note length during step time input. The resolution is dependent on the zoom factor so if you increase it to 32 or 64, say, and are zoomed out, you may not see the additional lines. If you zoom in, however, they will appear when the display is of a sufficient resolution to avoid clutter.

If you want to insert a snare fill for example, you should change the grid selector so it displays 16 or 32, then each note you insert in step time will be a very short note. A snare fill for the duration of a bar, or 4 bars is often used in dance tunes as a lead in to a new section.



### Display

This pull down menu lets you select the type of information to be shown in the Velocity Display area. It defaults to Velocity but it can also show Pitch Bend information.



### Timeline

The timeline is divided into Bars and Beats and will display each

beat dependent on the zoom setting. If you click with the left mouse button in the Timeline the Play Position jumps to that point.

### Information Windows

These show detailed information about the selected sample. If more than one sample is selected, no information is shown. The Information line gives details of the following parameters:-



**Key** Displays the current key number. Key numbers range from C2 to C4  
**Position** Shows the current position of the highlighted sample in Bars, Beats and MIDI ticks (each beat is split up into 192 MIDI ticks).



**Vel** Displays the velocity level for the selected sample.  
**Length** Displays the length of the currently selected sample in units of MIDI ticks.

Each of these parameters can be edited by clicking on the values using the left or right mouse buttons to decrease / increase the values, respectively.

### Selecting samples in the Editing Screen

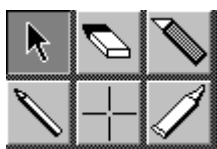
You can select samples in two ways:

- Clicking on a sample with the left mouse button turns it black indicating it has been selected. If you click on a different sample, that will become selected instead. To select several samples, hold down the Shift key while you click on them. If you Shift-Click on a selected sample it will be deselected.
- You can lasso a group of samples by clicking on a part of the Sample Display Area which does not contain a sample and dragging a box around the samples. You can select or deselect individual samples by Shift-clicking as described above. You must start the lassoing to the left of the samples you are selecting.

When a single sample is selected, detailed information about it appears in the Information line and this can be edited with the mouse. You can use the Up and Down cursor keys to move the selection to adjacent samples.

### Moving and Copying Samples

Selected samples and events can be moved and copied by clicking and dragging. To copy samples, hold down the Ctrl Key and drag the samples to the new location. You can also use the Cut, Copy and Paste commands from the Edit menu to move / copy samples and re-position them at the current play position.



**Mouse Tools** The Mouse Tools selector is activated by pressing the right mouse button when the cursor is in the Sample Display Area. While holding down the button, move the pointer to the tool you require and release the button.



The **Arrow** is the default tool and is used for selecting and dragging samples. If you have selected another tool and move the cursor out of the Sample area, it changes to an Arrow so you can click on the keyboard or edit the information line.



The **Pencil** is used for drawing and sizing. You can drop in a sample by clicking in the Sample Display Area. The length of the sample is determined by the grid setting but you can create longer samples by clicking and dragging the rectangular box across from left to right. You can change the duration of a sample by clicking on its front or end and dragging left or right. If a sample is set to loop mode, stretching the duration of the sample will increase the number of times the sample is looped.

The pencil is also used to draw in new data in the Velocity Display Area although it cannot generate new velocity data as this is directly linked to samples. However, it can draw in Pitch Bend curves.

Clicking on a sample or on one of a selected group of samples with the **Eraser** will delete the note or group.



The **Crosshairs** is used to modify existing data in the Velocity Display Area. Hold down the mouse button and drag it over some samples and their values will change according to the height of the crosshairs. It can also move samples in the Sample Display Area.



The **Knife** is used to cut a sample in two. The position you click on a sample determines the end of the first sample and the start of the second. This is great for cutting up vocal loops and create that “Na na na Nineteen” effect!



The **Glue** tool joins two samples on the same key together to create a new longer sample. Click anywhere on the sample and if there's another one on the same key further into the track, the two will be joined. If there is a space between the two samples, the newly formed sample will span it creating a sample the combined length of both existing samples and the gap. Confusing? Hope not! This tool is only really useful when loop mode is enabled for that key.

### Step Time Sample Entry



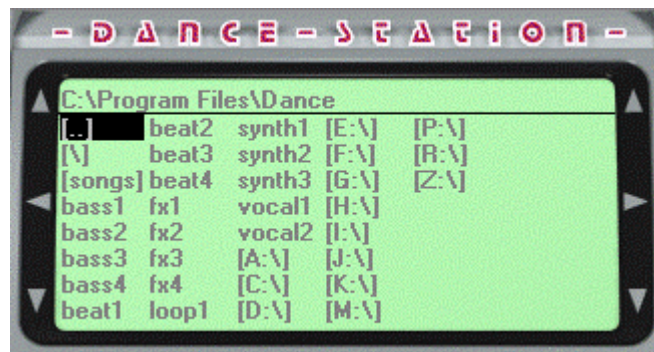
This is activated by the Step Switch.

If you're not confident enough to make a live recording of your mix, or if you just want to insert samples in your own time, you can enable the Step Time Switch. When Step mode is activated, single or multiple samples triggered from your MIDI keyboard or the screen keyboard are recorded at the current Play Position with a length determined by the Grid Setting. When you release a key on your keyboard, the play position automatically advances. Samples are recorded with the Velocity generated when you played them. (Velocity button must be enabled for each key for this to take effect).

You can advance the Play Position without entering a sample - to create rests (silent sections), for example - by pressing the Space Bar.

You can also enter samples by clicking on the **Vertical Keyboard** in the edit window. The play position does not advance automatically in order to allow you to enter multiple samples. To advance the Play Position, press the Space Bar. Samples entered using the Screen Keyboard have their velocities determined by the Velocity setting in the Preferences menu.

## The Sample Window



The sample window is the database for all dance loops you can load into the software. This screen displays the filenames of all the sampled loops found on your Dance Station CD-ROM. Although all file names would normally have a .WAV extension, in this window they are displayed without the extension. Not only will the Sample Window display the contents of your Dance Station CD-ROM, but will also allow you to look at the wave files on any hard disk or CD-ROM drive recognised by your system.

The Sample List window allows you to select a sample, listen to it in audition mode and assign it to any of the 25 keys on the screen keyboard.

### Dance Station Loops

The Dance Station CD contains over 1000 professionally looped samples in various categories such as House, Techno, Hip Hop and Ambient. The samples are grouped according to the loop type, such as drums, basslines, synth or vocal samples. The samples are also grouped according to their BPM values (Beats Per Minute). You'll find samples ranging from 100 BPM all the way up to 160 BPM. In order for samples to be in time with each other, it's important to select samples from the same BPM group. You can select samples from any musical category on the CD to mix together, but if they are not of the same BPM value, they won't necessarily sound great when looped.

When installing Dance Station, the installer asked if you wanted to transfer the wave files from CD onto the hard disk. If you agreed to this, it would speed up the process of locating samples and storing them in memory when the program is running. This also means that you wouldn't need to have the Dance Station CD always in the CD-ROM drive when running the software. This would allow you to place another sample CD of wave files in your CD-ROM drive and mix them up with the Dance Station samples.

### Navigating around the Sample Window



You can use the four cursor keys on your PC keyboard to navigate around the sample window. This is sometimes faster than using the mouse when 'live in the mix'. If using the mouse, you can click on the arrows in the window to go up/down or horizontally across the sample names.

Double click on the [ .. ] symbol to go up one directory level.

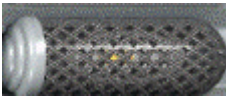
Double click on the [ \ ] symbol to go to the root directory of the currently selected drive.

### Audition mode



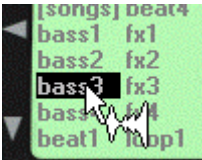
To listen to a sample without assigning it to a key, all you do is click on the sample name with your left mouse button and press play on the Audition button. (There might be a slight delay the first time a sample is played as it is being stored in memory). The sample will automatically loop until you press the stop button, or the play button again (the buttons are linked). To audition another sample, make simply click on a different sample name and press the play button once again. You must stop a sample from playing before another sample can be played. A short cut for Audition mode is pressing the “A” key on your PC keyboard.

A sample name *must* be highlighted in the sample window before the audition mode will work. If a drive letter is highlighted, or the [ / ] or [ .. ] symbols, the play button will be disabled.



Whilst a sample is playing, the Audition CD will start spinning and the speakers will start pumping away on the screen!

### Drag and Drop samples onto the Screen Keyboard



If you’ve listened to a sample and you want to assign it to one of the keys so you can play it in your mix, all you do is click on the sample name with your left mouse button and drag it down to the screen keyboard. By clicking on a sample name, a waveform image will be displayed next to the cursor indicating you are in “drag mode”! Drop the sample onto the desired key. Hitting that key using your Dance

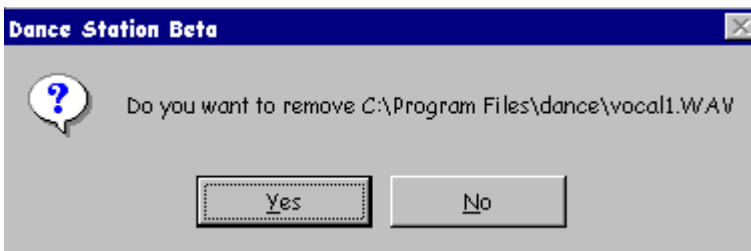
Station keyboard, will then play that sample. Easy isn’t it?!

If a sample is already mapped (assigned) to a key, dragging and dropping a new sample onto the same key will remove the previous sample from that key (and will remove the sample from memory).



Another way of assigning samples to keys is to double click with the left mouse button on the sample name. That sample will then be assigned to whichever key is currently selected by the key selector button (as seen in the diagram on the left).

### Removing samples from keys



To remove samples from any of the keys, simply click on the desired key with the **right** mouse button. This will bring up an option of removing the sample. Click on “Yes” to remove the sample from that key.

Please note that this function

will *not* delete the wave file from your hard disk, but will simply remove it from memory, allowing more space for other samples.

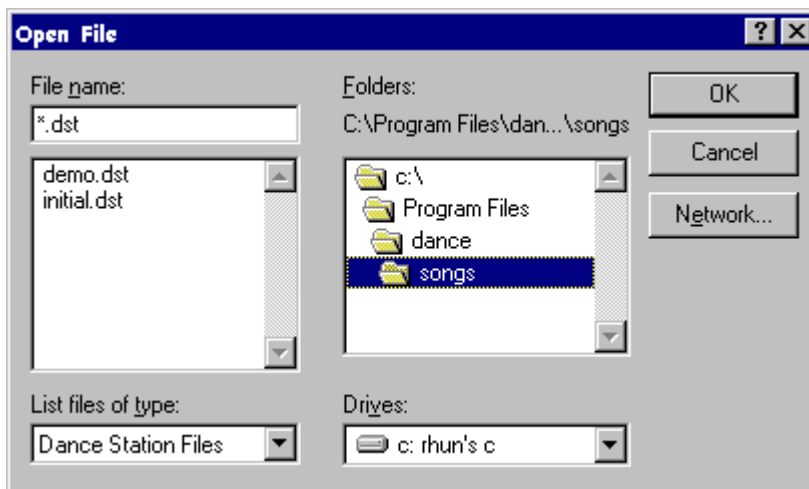
## Menu Options

This section gives a detailed description of all the menu options in Dance Station. There aren't many menu options in the software, so it won't take too long to get to know each one of them so you know exactly what each option does. The preferences menu for example has many handy options for making live mixing and recording as easy as possible.

### File menu



**New** This opens an empty edit window for you to work on a new track. If you have a song which is unsaved, clicking on "New" will ask you if you want to save your song. It will also ask if you wish to "Remove all Waves". If you click on "Yes", it will remove all samples from the keys so they are no longer stored in your computer's memory. If you wish to use the same samples in a new track (working on a remix for example), click on "NO" so that the samples remain mapped to the keyboard.

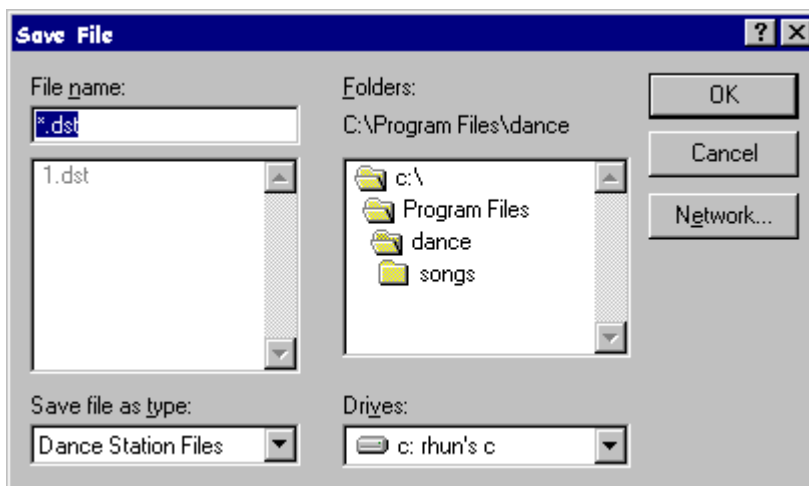


**Open...** The Open File option lets you locate and open any Dance Station song files that you have saved to Hard Disk or Floppy disk.

This is a standard Windows File Open dialogue box so its operation would be very similar to other Windows 95 applications.

Opening a Dance Station File will load all wave files into memory that are used

within the song and will remove any other samples which are not needed.



**Save** The save function allows you to save your song directly to your PC's Hard Disk, a network drive or to a floppy disk. Dance Station Files are not very large and therefore do not take up a lot of hard disk



space. This makes it easy to swap your favourite mixes with friends who are Dance Station users either on floppy disks or even via E-mail.

**Techy Info!:-** The .DST file format contains information regarding the position and length of the samples in the song as well as the full path of all the samples used. It saves all Velocity values and Pitch bend information embedded in the track.

**Save As...** The Save As... option allows you to save a song and specify a new name for it. This is so you can create backup copies of your song as you go along. The layout of this window is identical to the Save... window.

**Quit** No explanation is really necessary for this option, but clicking on quit will close down Dance Station. Pressing "Alt F4" will also close down the program.

## Edit Menu

Edit	Options
Undo	Ctrl+Z
Redo	Ctrl+R
Copy	Ctrl+C
Cut	Ctrl+X
Paste	Ctrl+V
Clear	Del
Quantize	Q
Select All	Ctrl+A

**Undo** This option reverses the effect of the last editing operation. For example, if you delete a note by mistake in the edit window, you can press the **Undo** option to 'undelete' the note.

**Redo** The Redo option reverses the effect of Undo. In the situation above, if you decided you wanted to delete the note after all, pressing the Redo option would redo the original command (Undoing the Undo!!)

**Copy** Copies the selected samples to the Clipboard. The Clipboard is an area of computer memory used for temporary storage of data. You can also copy samples by clicking on them with the left mouse button to highlight them, then press and Hold the Ctrl key whilst you drag the samples to a new position. This is the fast and easy way of copying samples.

**Cut** Copies the selected items to the Clipboard and removes them from the song.

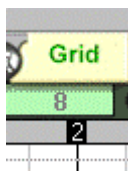
**Paste** Moves the data from the Clipboard to the song. The new items become the selected ones, which makes it easy to move them elsewhere if required. The paste command will drop samples at the current play position. You can paste samples accurately by first setting the Left or Right locator using the control screen at the bottom of the window, then pressing the "L" or "R" keys to move the play position to the Left or Right marker positions respectively.

**Clear** Removes the selected samples from the song. This does not copy the samples to the clipboard - and may not be pasted back into the song.

**Quantize** During a live recording, the chances of getting every sample to start bang on the beat are quite slim, you'll be a few milliseconds early or late. This is where the Quantize option comes in handy. This is a very powerful tool and may be used as part of post production to tidy up your mix. The Quantize option (short cut "Q") allows you to change the start positions of one or more samples so they are more regularly placed. Samples move forward or backward depending on where the nearest beat or division of a beat is. You can choose to Quantize only selected samples by highlighting them first before pressing the Quantize option.

You can also choose to Quantize all samples which are on the same key throughout the song by right clicking the mouse button on the vertical piano in the edit window on the corresponding key.





By default, the Quantize option is set to 16<sup>th</sup>s which means when it is used, all samples will be shifted to the nearest 16<sup>th</sup> beat. The Quantize value is dependant on the Grid Setting in the edit window, so if the grid value is set at 8, the Quantize option will snap each note to the nearest 8<sup>th</sup> beat (the bar will be divided up into 8 equal segments).

**Select All** Selects all samples in the edit window. Selected samples are black.

You can also select all samples on the same key by right clicking the mouse button on the appropriate key on the vertical piano in the edit window.

## Options Menu

### Preferences



**Metronome** The Metronome click will be played through whichever MIDI device you have set up in the Devices menu. You can set the MIDI **Channel** the metronome will play from by clicking in the Channel section of the Preferences menu and typing in the new channel number. By default the channel will be 10 as this is the usual drum channel for GM compatible soundcards.

You can also specify the **Pitch** and **Velocity** of the two metronome clicks. The first click occurs right at the beginning of the bar and the second on every beat. By default the **Bar** click gives a louder velocity than the **Beat** click. Changing the pitch of the metronome will change the instrument you hear playing

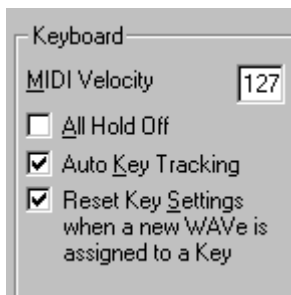
the click.

To set the number of bars **count in** you get before recording starts, enter a value in the “Count in Bars” section. By default you will get a 1 bar count-in. It’s useful to have a count-in just to give you time to attune yourself to the correct tempo.

When the **Record only** box is checked, the metronome will only play during a recording.

In the **Recording** section, you can decide if the recording starts as soon as you hit a key on your keyboard, or with a count-in. By default, the “Triggered by keyboard” option is enabled allowing you to initiate the recording of your track as soon as a key on your MIDI keyboard is played, or the mouse is clicked on one of the on screen keyboard keys.

In the **Keyboard** section of the Preferences menu you can configure the way your Dance Station keyboard controls the software:-



### MIDI Velocity

The default MIDI velocity in the Preferences menu determines the velocity generated by the screen keyboard and the velocity given to a newly drawn note in the Piano Roll. If the Velo switch for a key is off, the sample plays with maximum velocity. To change the value, click in the Value window with your left mouse button, delete the current value, then type in your new Velocity value.

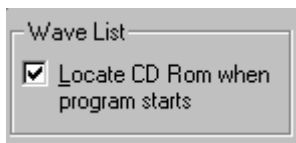
**All Hold - OFF** If multiple keys have the “Hold” feature assigned to them, enabling this option allows you to quickly turn off all Held keys with a single button press.

This is off by default, as most of the time you wouldn’t want to drop out all samples from the mix simultaneously. This option is convenient if you’re only rehearsing a mix and you want to quickly turn off all held keys.

**Auto Key tracking** Before you can change any of the key parameters for a particular key you must first set the key selector to match the key you are playing. This option saves you having to manually click in the key selector row with your mouse. When this option is enabled, playing a key on your MIDI keyboard or the on-screen keyboard, automatically sets the key selector to match that key.

**Reset Key Settings** When you drop a sample onto a key which already has a sample assigned to it, enabling this option ensures the new sample will have the parameters reset to the default settings. This means the Pan setting will return to the center, the Volume up to maximum, and the Pitch settings back to normal.

If you wish to keep the key parameters for any new samples dropped onto that key, disable this option.



### Locate CD ROM when program starts

If this option is enabled when you run Dance Station, the program will search for your CD\_ROM drive and will display the contents of the disk in the sample window. If you are only using samples from your hard disk

however, it’s best to turn this option off.

## Quick Start Recording Tutorial

Now that you have your Keyboard out of the box and the software installed, let's get everything set up so we can start knocking out some tunes!

### Setting up the Keyboard



Before you can bang out those beats, you need to hook up your MIDI keyboard to your soundcard using the connecting cable supplied with the keyboard. Simply connect the round end of the cable to the MIDI OUT socket of your keyboard, and the 15 pin D-Type connector to the Joystick / MIDI port of your soundcard. This special cable acts as a power supply for the keyboard so you don't need to plug in a separate adaptor. If all is well, the LED display will light up in red on the front of the keyboard.

### Setting up the software

Load Dance Station by clicking on the short cut from the Start / Programs / Dance Station menu. When the program is up on your screen, go to the Options menu and click on the Devices section. This allows you to set up your keyboard and software so they can communicate with one another. You must have options displayed in the MIDI IN and the MIDI OUT sections. If not - you should either re-install your soundcard or get in touch with your soundcard manufacturer's technical support team for more assistance. Click and highlight one input option and click on OK.



Try playing the keyboard. If the notes on the screen keyboard turn red as you play your MIDI keyboard, you're nearly there! If you can hear sounds coming from your speakers, you're ready to go!

If you can't hear any sounds coming from your speakers, be sure to check out the Trouble Shooting section of this Help document.

### Triggering samples

Now that your keyboard is communicating with the software we can go on to start making some music.

Hit the bottom note on your MIDI keyboard (C2) and hold it down. Your speakers should now be pumping out drum beats at a fairly high volume. If not... crank the volume up a bit!

Take your finger off the key and strike the note again. You should find there's no delay between striking the key and hearing the sample. This time, try playing 2 keys at the same time - the bottom note and the white note to the right of it. As long as they're both struck at the same time - the music you hear is guaranteed to play at the same tempo. You can basically continue to drop in samples until you run out of fingers!

### Using the Hold Button

If you find it difficult to hold down a number keys, or if you just feel lazy, you can press the Hold button to keep the loop playing continuously. The first thing you do is strike a key. Whilst the key is red, press the Hold button with the mouse. Release your finger from the key. The note will remain red on screen and will continue to loop the sample. To turn off Hold mode, simply press the Hold button again. If you want to

keep the sample in Hold mode and just temporarily stop the sample, strike the same key. The Hold mode will remain enabled but the loop will stop playing.

You can go on to add more samples in this manner by following the same procedure as above.

You must make sure that you drop and hold the samples on the correct beat otherwise the mix might sound a bit messy.

Don't worry if it doesn't sound right immediately...it will sooner than you expect!

A quick way of enabling hold mode is to press the "F2" button on your PC keyboard.

### Changing Sample parameters

Now that you've seen how to trigger samples in realtime, we'll look at some of the controls associated to each key so we can start doing some fun stuff to the sounds!



First of all, strike a key and press the Hold button. Then, click on the Volume control and move your mouse up and down. This alters the volume level of that sample. Now try clicking and rotating the Pan control. This will move the sample around in the stereo field.



Click on the Vel button. Strike some of the keys quite softly. You should hear the samples play back at a fairly low volume. Try hitting the keys a bit harder and the volume will increase. You have full control over the output level of each sample so you can play them as quietly or as noisy as you wish!

### Changing the Tempo of a drum loop



Another really cool feature of Dance Station is the **Bend** function. All you do is turn on the Bend button for a key, then hit that key. As the sample is playing, move the pitch bend wheel on your MIDI keyboard up and down. The loop tempo will increase / decrease depending on which way you move it.

Now click on a different key until the key selector turns green above it. Press the Bend button again. Next time you move the bend wheel, it should affect the tempo of both loops. You can do this for as many samples as you like.

You have to remember that as a sample is slowed down, its pitch (tone) will also be affected. This is the same effect you get when slowing down a record on a record deck.

## Trouble Shooting

If you encounter problems when running Dance Station, please check the following list of Questions and Answers. There's a good chance you can save yourself a call to our technical support team.

**Q. When I run Dance Station it displays a warning stating it cannot find a Direct X driver. What do I do?**

A. You need to make sure that the Direct X drivers are fully installed on your system by re-installing the Dance Station software and choose to install Direct X 5. If you have an older version of Direct X, we recommend you over-write it with the latest available version of Direct X.

**Q. Once the software is up on the screen and I load in a song, it takes ages for anything to appear in the edit window. What's going on?**

A. When the "loading wave files" message appears in the wave list window, the program is in the process of loading samples into your computer's RAM from CD-ROM or your hard disk. The bigger the wave files, the longer it will take to store them in memory. A song containing samples mapped to all 25 keys will take longer to load than a song with only 1 sample for example.

**Q. I cannot hear any sounds when playing a demo song in the software. What should I do?**

A. First of all, make sure your speakers are connected to your soundcard with the volume level turned up. Click on the loudspeaker icon on the bottom right hand corner of the Win95 task bar, and increase the level of the volume fader.

If none of these work, go to the Control panel in Windows and click on the Multimedia option. In the section that says "Preferred Device" make sure it has an Audio driver listed. If this is blank, with no possible options, you should get in touch with your soundcard manufacturers for support, as it is likely there is a conflict on your machine between the soundcard and other devices.

**Q. I have plugged my keyboard into the soundcard and can hear demo songs OK when I play them. I can even hear sounds when playing from the on-screen keyboard but I cannot hear anything when playing from the MK-125 keyboard. What am I doing wrong?**

A. This probably means that your soundcard has not been installed properly. Please follow the checklist below:

- 1 If you are using the cable supplied with the keyboard, ensure that one end is connected to the back of the keyboard and the other is plugged into the Game port of the soundcard. If you are using another MIDI Cable, make sure the MIDI cable is properly set up – is the MIDI IN plug in the keyboard's MIDI OUT socket? It is worth swapping the plugs around, as some cables are ambiguously marked.
- 2 Make sure you have the most up-to-date software drivers for your soundcard. It is worth getting in touch with your soundcard manufacturers to ask them for the latest drivers. It is also quite common to find the updated drivers on the manufacturers' web site.
- 3 To test if the MIDI Input is working, open up the Dance Station software and select New from the File menu. Play the keyboard and check the Screen Keyboard to see if the notes turn red. If the notes turn red but no sound is heard, this is good news, as are 50% of the way there. All you now need to do now is to make sure your speakers are turned up. If no input signal is observed or heard, either install the soundcard again, or try installing the Microsoft MPU401 driver. (Get in touch with your soundcard manufacturer's technical support lines for more help in this area).
- 4 Check the Options / Devices menu in the Dance Station Software. If you have more than one MIDI Input device showing in the Input column, it could be that one of them is causing a conflict on the system and has stopped the MIDI input from working. In this instance you could try selecting each of the MIDI Input drivers individually in turn to see if they'll work, otherwise try removing one of the drivers from your system. You will have to do this from the Device Manager section of your control panel. See the Windows 95 help on *Device Manager, disabling hardware devices*.

**Q. When I try to play back an audio track, it gives me a warning such as: "Cannot open waveform device". What's causing this warning?**

A. It could be that the soundcard is not 16 bit. It could be that another program is currently sharing the same Audio driver (in which case, close down all other programs). It could be because you are attempting to perform a record while playback of audio and your soundcard does not support this feature (known as Full Duplex operation). Make sure the Direct X files are installed correctly onto your system and that your soundcard is Direct X compatible. Just run the setup.exe file from the CD-ROM to install the Direct X drivers.

**Q. The software has been working fine, but has developed some strange behaviour which can't be fixed by restarting the software –How do I fix this?**

A. Most of these types of problems can be fixed by resetting the software back to its initial default settings. To do this, use Windows Explorer in Windows 95 to locate the directory where you installed the software (normally **c:\Program Files\Dance Station...**). Take a look at the files within these directories and delete a file called **DEFAULT.DEF**. After deleting this file, run the program again and the software should then behave as it did when originally installed.

**Q. The music stutters on playback. What can I do to stop this?**

A. If you have any other programs running in the background, close them down. This will free up more memory for the software. If you have no other programs running, try changing your virtual memory settings to the recommended value from the control panel.

Try removing some of the samples which are mapped to the screen keyboard by clicking on the keys with the right mouse button and click "OK" when it prompts you to remove the sample. All samples are stored in your computer's RAM, so if you load in large wave files, make sure you have enough RAM to store all the samples.

On slower machines, samples will often stutter the very first time you play them, but will be OK after you have played them through.

**Q. What are the minimum requirements to run Dance Station?**

A. We recommend you use a P100 with at least 16 MB RAM. Windows 95 with a 16 bit compatible soundcard. CD-ROM drive plus a very loud set of speakers!